



## ACH AUTHORIZATION

### ENROLL

Authorization Agreement for Automatic Debits (ACH) Bank Draft Payment Enrollment. Complete the ACH authorization agreement form below to enroll in the automatic bank draft payment option. This application must be returned to our office with a VOIDED check. Once activated your bill statement will display the message "Bank-Draft-Do Not Pay". The actual withdrawal from your bank account will occur on the due date of your current bill.

### WITHDRAWAL

You may withdraw from the ACH payment option by completing the detachable stub below. Withdrawal from the ACH payment option will occur after the currently utility bill has been processed.

### CHANGE OF BANKING ACCOUNTS

You may change bank accounts by completing the form below and enclosing the form and a VOIDED check from the new bank account. The change will be reflected after the current utility bill has been processed by your financial institution.

### NON SUFFICIENT FUNDS

ACH payments returned for insufficient funds will be subject to NSF fees and also Reconnect Fees if not paid within 7 days of return.

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### PLEASE CHECK ONE

ENROLL \_\_\_\_\_                      WITHDRAW \_\_\_\_\_                      CHANGE BANK ACCOUNT \_\_\_\_\_

WATER ACCOUNT #: \_\_\_\_\_

NAME ON ACCOUNT: \_\_\_\_\_

SERVICE ADDRESS: \_\_\_\_\_

NAME OF BANK: \_\_\_\_\_

BANK PHONE #: \_\_\_\_\_

ABA/ROUTE #: \_\_\_\_\_                      BANK ACCT. #: \_\_\_\_\_

I authorize the Dandridge Water Management Facility (DWMF) to initiate debit entries for payment of utility bills each month if necessary, to initiate credit entries and adjustments for any debit entries in error to my bank account at the financial institution named above. This authority is to remain in force and effect until DWMF has received written notification from me of its termination in such time and manner as to afford to the DWMF and the financial institution a reasonable opportunity to act upon it.

SIGNATURE: \_\_\_\_\_                      DATE: \_\_\_\_\_